

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES
August 26, 2011

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was called to order at 8:30 a.m., Friday, August 26, 2011, at 8280 YMCA Plaza Drive, Building 8-B, Baton Rouge, LA 70810. Present were Board Members, Drs. Tony Young, Rita Culross, Lee Matthews, and Marc Zimmermann; and, Executive Director, Kelly Parker. Dr. John Courtney was absent. Complaints Coordinator Gary Pettigrew, Ph.D. was in partial attendance.

Dr. Matthews moved to add Committee Assignments to the Agenda under Committee Reports. The motion passed unanimously by roll call vote, Young-yea, Culross-yea, and Zimmermann-yea. Dr. Zimmermann moved that the minutes of July 22, 2011 be accepted as corrected. The motion passed.

Pursuant to LSA R.S.42: 6.1(4), Dr. Young moved to enter Executive Session at 8:40 a.m. to review legal matters, conduct an oral exam and file reviews. The motion passed by unanimous roll call vote of the members present as follows Matthews – yea, Culross-yea, and Zimmerman-yea.

Dr. Young moved to close Executive Session to enter the following:

Complaint Review/Legal Matters:

- a. LSBEP v. MW: The Board reviewed the Impaired Psychologist Program Agreement. Dr. Culross moved to accept the document and the motion passed unanimously by roll call vote as follows: Young –yea, Matthews – yea, Zimmerman – yea. Dr. Matthews moved to add the Impaired Psychologist Program Agreement to the Long Range Planning Meeting Agenda.
- b. LSBEP v. VS: Dr. Pettigrew presented the case and recommended dismissal of the matter. Dr. Culross moved to accept the recommendation and the motion passed unanimously.
- c. DH v. PW: Dr. Pettigrew presented the case and recommended dismissal of the matter. Dr. Zimmerman moved to accept the recommendations and the motion passed unanimously.
- d. BB v. VW: Dr. Pettigrew presented the case and recommended dismissal of the matter. Dr. Zimmerman moved to accept the recommendations and the motion passed unanimously.
- e. BB v. MH: Dr. Pettigrew presented the case and recommended dismissal of the matter. Dr. Zimmerman moved to accept the recommendations and the motion passed unanimously.
- f. TS. v. MV: Dr. Pettigrew presented the case and recommended dismissal of the matter. Dr. Culross moved to accept the recommendations and the motion passed unanimously.
- g. RN v. LRX: The Board reviewed correspondence received from LRX. The Board agreed to obtain legal advice from Board Counsel, Lloyd Lunceford, Esquire.
- h. JC v. DF, et al.: The Board decided to open the matter. The Board agreed to notice the parties involved and request corrective action.
- i. LSBEP v. DL (NP): Ms. Parker presented this matter. The Board agreed to take the information under advisement and tabled its consideration of this matter until such time that it is necessary. The Board also agreed to notify the individual's attorney regarding the current status of the matter.
- j. Complaints Coordinator Issue: Dr. Pettigrew addressed the Board regarding his role in the investigation process. The Board agreed to consider the information.

Oral Examination:

Terry Oliver Thomas, Ph.D. appeared before the Board for an oral examination for licensure. Dr. Culross moved that the oral examination of Dr. Thomas be continued a minimum of six months. The motion passed by majority roll call vote as follows: Matthews-yea, Culross-yea, and Zimmerman-yea. Dr. Young recused himself.

Supervision and Credentials Recommendations:

The Supervision/Credentials Committee conducted file reviews and made recommendations as follows:

Dr. Matthews, upon review of the application file for licensure of **Lou'uan Gollop-Brown, Ph.D.** recommended that the Board confirm the candidacy of Dr. Gollop-Brown and invite her to sit for the oral examination for licensure. The Board unanimously accepted this recommendation. Dr. Young recused himself.

Dr. Culross upon review of the application file for licensure of **Lee Kneipp, Ph.D.**, recommended that the Board confirm the candidacy of Dr. Kneipp and invite him to sit for the oral examination for licensure. The Board unanimously accepted this recommendation. Dr. Young recused himself.

Dr. Young, upon review of the application file for licensure of **Merry Buckley, Psy.D.** recommended that the Board confirm the candidacy of Dr. Buckley and invite her to sit for the oral examination for licensure. The Board unanimously accepted this recommendation.

Dr. Young, upon review of the application file for licensure of **Stephany Hillman, Ph.D.** recommended that the Board confirm the candidacy of Dr. Hillman and invite her to sit for the oral examination for licensure. The Board unanimously accepted this recommendation.

Dr. Young, upon review of the application file for licensure of **Dustin Wielt, Ph.D.** recommended that the Board confirm the candidacy of Dr. Wielt and invite him to sit for the oral examination for licensure. The Board unanimously accepted this recommendation.

Dr. Young, upon review of the application file for licensure of **Kelly Gerhardstein, Ph.D.** recommended that the Board confirm the candidacy of Dr. Gerhardstein and invite her to sit for the oral examination for licensure. The Board unanimously accepted this recommendation.

Dr. Young, upon review of the application for reinstatement of licensure of **Frank Gresham, Ph.D.**, recommended that the Board reinstate the license of Dr. Gresham, effective August 8, 2011. The Board unanimously accepted this recommendation.

Dr. Young, upon review of the application for reinstatement of licensure of Robert Valero, Ph.D. recommended that the Board reinstate the license of Dr. Valero. The Board unanimously accepted this recommendation.

Dr. Young, upon review of the request for Emeritus Status of **Raymond Houck, Ph.D.** recommended that Dr. Houck be granted Emeritus Status effective July 31, 2011. The Board

unanimously accepted this recommendation.

Dr. Young, upon review of the request for Emeritus Status of **Robert Jordan, Ph.D.** recommended that Dr. Jordan be granted Emeritus Status. The Board unanimously accepted this recommendation.

Dr. Culross reviewed the supervised practice plan of **Mark Skellie, Ph.D.** and recommended the Board seek further clarification from the supervisor before accepting the plan. The Board unanimously accepted this recommendation and agreed to write a letter to the supervisor.

Dr. Culross reviewed the supervised practice plan of **Jennifer Reck-Gordy, Ph.D.** and recommended the Board clarify practice responsibilities before accepting the plan. The Board unanimously accepted this recommendation.

Dr. Zimmermann reviewed and recommended the Board accept the supervised practice plan of **Leigh Ann Hess, Ph.D.** The Board unanimously accepted this recommendation.

Dr. Zimmermann reviewed and recommended the Board accept the supervised practice plan of **Emily K. Sandoz, Ph.D.** The Board unanimously accepted this recommendation.

Dr. Matthews reviewed the supervised practice plan of **Emily O. Boudreaux, Ph.D.** and recommended that she submit a plan for her current employment. The Board unanimously accepted this recommendation.

Dr. Matthews reviewed and recommended the Board accept the supervised practice plan of **Sasha J. Lambert, Ph.D.**, pending the receipt of acceptable Internship documentation. The Board unanimously accepted his recommendation.

Dr. Young reviewed the applicant file of **Sharissa Taylor, Ph.D.**, and recommended the Board deny her application as the doctoral program at North Central University does not meet the licensure requirements as outlined in Louisiana Administrative Code (LAC) Title 46, §303. The Board unanimously accepted his recommendation.

Dr. Young reviewed the applicant file of **Curt Hileman, Ph.D.**, and recommended the Board acknowledge that Dr. Hileman has met and satisfied postdoctoral requirements, which can be credited toward licensure in Louisiana. The Board unanimously accepted his recommendation.

Committee Reports:

Finance Committee: The Board reviewed and accepted the June 2011 Financial Statement prepared by Ouida Nugent, Accountant.

Oral Examination Committee: Dr. Young assigned Dr. Culross as Chair and Dr. Zimmermann as Vice Chair of the Oral Examination Committee for 2011-2012. A discussion was held about the jurisprudence exam. Dr. Young suggested updating the case vignettes and adding the item to the Long Range Planning meeting.

Legislative Coordinator: The Board discussed the promulgation of rules regarding SB268.

Continuing Education: Dr. Young assigned Dr. Culross as Chair and Dr. Zimmerman as Vice Chair of the Legislative Coordinator Committee for 2011-2012. Dr. Young reported that he was awaiting the MOCAL information from ASPPB. The Board discussed the LSBEP 2011 Renewal Survey results and considered facilitating workshops in particular areas.

Supervision Credential Review: Dr. Young assigned Dr. Culross as Chair and Dr. Zimmerman as Vice Chair of the Supervision Credential Review Committee for 2011-2012. Dr. Young reported that the Board staff was working on updating file review forms to make them more efficient yet simpler for the Board members.

Complaints Committee: Ms. Parker addressed the Board regarding information received from the Ohio Board of Psychology and APA regarding Trudy Bond. Based on the information presented, the Board agreed not to pursue further action against Bond.

Long Range Planning Meeting/Awards Ceremony: The Board discussed and confirmed that the Awards Ceremony will be October 28, 2011 and that the Board staff would organize the event.

Sunset Review Committee: Drs. Young and Matthews reported that they will attend the September 10, 2011 LPA meeting for the purpose of gathering information regarding Sunset 2012.

There was no report from the **Liaison to Professional Organizations and Boards Committee.**

Discussion Items:

Pre-doctoral Licensure: The Board reviewed a letter received from LPA President, Dr. Philip Griffin. Dr. Matthews agreed to gather and analyze information and report to the Board at its next meeting. Dr. Young agreed to draft a letter to Dr. Griffin. .

ASPPB 2011 Annual Meeting: The Board unanimously approved Drs. Young, Culross and Matthews along with Ms. Parker to attend the 2011 Annual Meeting in October.

2012-2017 Lease Agreement: Ms. Parker presented the proposal for the 2012-2017 lease. The Board reviewed the lease and agreed to negotiate further. The Board also agreed to request new paint, new carpet and pest control.

Emergency Planning: Ms. Parker presented the Board with a revised Emergency Plan. The Board unanimously accepted the Emergency Plan.

Executive Director Report:

Renewals: Ms. Parker reported that the 2011 Renewal Season totals had been calculated. The total number of licensed psychologists in the state currently are 637, with 34 having Emeritus status. Ms. Parker also reported that 464 licensees renewed online and 194 renewed via paper renewal. Ms. Parker also reported on the problems experienced during the renewal season, including database issues. The Board agreed that it would be beneficial to incorporate online fillable forms, for the 2012 renewal season.

Audit 2011: Ms. Parker reported that the Board staff would begin the random audit of renewal files. The Board agreed that 10% of the files should be audited and the Supervision Credential Review committee should oversee the audit submissions.

Bank Signatories: Ms. Parker advised the Board that the bank account signatories were outdated and the records needed to be updated. The Board agreed that all the signors of the accounts would be Ms. Parker, Dr. Young and Dr. Matthews only.

LSBEP Website Updates and Newsletters: Ms. Parker presented the Board with suggested updates to the LSBEP website in an overall effort to be more user friendly. Ms. Parker also suggested to the Board that the LSBEP newsletter be distributed quarterly in an effort to keep the licensees more informed. A suggested addition to the newsletter was an "Ask the Board" section. The Board agreed that the website updates and quarterly newsletter would be beneficial to the psychologist community.

2:00 p.m. Dr. Young moved to adjourn for the day. The motion unanimously passed.